

FORM "F"

[Reference Rule 7 of the Pakistan Hotel & Restaurants Rules, 1977]  
APPLICATION FOR REGISTRATION OF HOTEL

1. Please furnish typed replies
2. Separate sheets may be used where necessary which should be signed and affixed with office stamp.
  
1. **NAME OF HOTEL:**
2. (a) Year of the Establishment  
(b) Date of Commission in respect of new Hotel Commission or after the 1<sup>st</sup> January 1977.
  
3. **ADDRESS (POSTAL):**  
(ii) Telegraphic Address:  
  
(iii) Telex Number:  
(iv) Telephone Number, if any
  
4. **LOCATION:**  
(i) Province:  
(ii) Town:  
(i) Street:
  
5. **Nature of Ownership (please state Whether sole proprietorship, firm, Cooperative, limited company, etc.)**
  
6. **NAME OF OWNER WITH PARENTAGE:**
7. **(I) FULL ARESS OF Owner.**  
  
(ii)Telegraphic address of owner:  
(iii)Telephone Number, if any:
  
8. **NAME OF MANAGAGER WITH PARENTAGE**  
(i) Full Address  
(ii) Telephone Number, if any:
  
9. **LAND**  
(i) Area of Hotel:  
(ii) Covered Area:  
(iii) Whether held proprietorship Or on lease or mortgage.
  
10. **COSTS**  
(i) Cost of Land:  
(ii) Cost of Building:  
(iii) Cost of Furniture and Fixture:  
(iv) Cost of Equipment:  
(v) Annual Lease or Mortgage money, if any  
(vi) Working Capital:  
(vii) Total Investment:

**11. BUILDING**

- (i) Number of Floor
- (iii) Number of Rooms on each floor.
- (iii) Indicate:

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Number of Rooms	With Attached Bath	Without Attached Bath
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- (iv). Public Rooms
    - (a) Please give details e.g. visitors rooms, reception hall, cloak room, reading room, restaurant etc. with the area of each room.
    - (b) Common bath rooms (indicate floor and numbers)
    - (c) Common Toilets (indicate floor and number)
  - (iv) Number of Staircases and Lifts
  - (v) Car parking (please indicate capacity)
  - (vi) Area of compounds and gardens, if any
  - (vii). Date of completion of construction, please also mention last date of renovation, if any
- N.B. please attach plan of the building (existing)

**12. FURNITURE AND FIXTURES INCLUDING FLOOR COVERINGS. IF ANY PROVIDED IN.**

- (i) A bed room (single, double, suite)
- (ii) Common rooms
- (iii) Corridors, galleries etc.
- (iv) Bath rooms attached with bedrooms, &
- (v). Common bathrooms and toilets

**13. FACILITIES AVAILABLE ON THE HOTEL PREMISES (PLEASE GIVE DETAILS E.G TELEPHONES, WHETHER PROVIDED IN ROOMS OR ON EACH FLOOR LOBBY, PARKING, COUNTER, RECEPTION POSTAL OPERATOR, RUNNING HOT AND COLD WATER, HEATING OR AIRCONDITIONING, RESTAURANT, COFFEE SHOP, BAR COLD STORAGE, LOCKERS ENTERTAINMENT ETC.**

**14 TYPES OF CUISINO SERVED (ATTACHED MENU CARD) STATE WHETHER RESTAURANT, No IS ATTACHED WITH THE HOTEL.**

**15. CLASS OF MAJORITY OF GUESTS (PLEASE INDICATE WHETHER MOSTLY FOREIGNERS OR PAKISTANIS) AND MENTION THE PEAK SEASON OF BUSSINESS.**

**16. EMPLOYEES.**

Category	Total number	Professionally trained	Not professionally trained but experienced	Apprentices	English knowing
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Manager  
Front office staff  
Information/Reception desk staff  
Billing desk staff  
Stewards  
Housekeeping staff  
Cooks  
Room bearers  
Restaurant bearers  
Others

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**17. CLASSIFICATION DESIRED.**

**18. RATES CHARGED (PLEASE GIVE FULL DETAILS OF ROOM RENT, SERVICES, TAXES AND RATES FOR BREAK FAST, MEALS E.T.C**

- (ii) Immediately before the 1<sup>st</sup> January, 1977, and
- (iii) Present (with date from which prescribed).

**PLACE:**

**SIGNATURE OF APPLICATN.**

**Date:**

**DESIGNATION OF APPLICANT**